

CHELMER VALLEY HIGH SCHOOL

ADMISSIONS POLICY

Policy and Numbers

Pupils will be admitted at age 11 without reference to ability or aptitude.

Application Procedures

Applications for admission into Year 7 must be made direct to the Local Authority by the closing date published in the Secondary Education in Essex booklet. Late applications will be dealt with as detailed in this booklet.

Children with a statement of special educational needs are required to be admitted if the school is named.

Over Subscription

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order given, to determine which children to admit:

- In accordance with The Education (Admission of Looked After Children) (England) Regulations 2006, priority will be given to a looked after child.
- Where the child has a sibling currently attending the school at the time of admission (Local Authority sibling definition applied)
- Where children live within the parishes of Good Easter, Mashbury, Pleshey, Chignal, Great and Little Waltham, Broomfield, Great and Little Leighs and Boreham which include the catchment areas of the following primary schools: Boreham County Primary, Broomfield Primary, Little Waltham C of E Primary, Great Waltham County Primary, Great Leighs County Primary, Ford End Primary, Melbourne Park County Primary and Newlands Spring Primary.
- Where there are medical grounds (supported by medical evidence) for admitting the child, provided that the child's needs can only be met by this school, or by additional provision agreed with the LEA.
- Remaining Applicants

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living the closest being given higher priority. For an explanation of how distance is measured, please see the Secondary Education in Essex booklet.

A waiting list is kept for all year groups. Children on the waiting list will be ranked in the same order as the published oversubscription criteria. The waiting lists are maintained for the full academic year.

Sixth Form

Students will be admitted into the sixth form at age 16 where the school agrees it is able to offer and resource for the student a programme of study from which he or she will benefit. Applicants will be interviewed by senior staff and offers of places will be made based upon the range of courses previously pursued and the levels achieved. As a general rule applicants for A/AS level courses should have a minimum of 5 GCSE grades A*-C including English and Maths with at least a grade B in the subjects they wish to study. The Sixth Form Prospectus will indicate requirements in each subject. To continue with a course during Year 13 students will normally need to achieve a D grade or above at AS level unless there are particular exceptional circumstances. Applicants will sign an agreed working contract.

Over Subscription to Sixth Form

Where applications for admission exceed the 200 places available, the following criteria will be applied, in the order given, to determine which children to admit:

- Students currently attending the school
- Students living in the catchment areas (see above)
- Proximity of student's home to school, with those living nearer being accorded the higher priority (distance is measured in a straight line from home to school).